

SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY

SAULT STE, MARIE, ' ONTARIO

COURSE OUTLINE

Course Title: FIELD WORK III
Code No MRC 211-7
Program DEVELOPMENTAL SERVICES WORKER
Semester; III
Date SEPTEMBER 1985
Author GERRY PAGE

New

Revision:

APPROVED:

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Chairperson

Aug. 1985
Date

CALENDAR DESCRIPTION

FIELD WORK III

MRC 211-7

Course Name

Course Number

PHILOSOPHY/GOALS!

Fieldwork III is designed to give students the experience & skills necessary to work in a variety of work settings. Students will learn how to apply theoretical knowledge related to programming by performing various assignments with developmentally handicapped individuals.

BEHAVIOUR OBJECTIVES:

After completing the requirements for Fieldwork III the student will:

- 1) Have a greater understanding of the functions and services their placement agency provides.
- 2) Develop a sense of team work by experiencing interactions with other professionals in the field.
- 3) Learn a variety of techniques for training and teaching developmentally handicapped persons.
- 4) Learn the importance of proper work habits and how these habits affect others, i.e. supervisors, other staff, peers, and clients.
- 5) Learn to follow lines of communication and how to deal with conflict should they arise.
- 6) Have a more knowledgeable understanding of behavioural intervention techniques,
- 7) Learn to manage and utilize their time effectively.
- 8) Learn how to observe, record and report on client progress.
- 9) Perform basic nursing and health care as required.
- 10) Develop a sense of responsibility and a feel for the role of a D.S.W. professional.

METHODOLOGY;

Students will be assigned to various agencies such as, group homes, vocational placements, nursing homes, developmental centres etc. by the D.S.W. department. Students will be required to work 16 hours a week which may include shiftwork depending on the placement.

EVALUATION;

Students will be evaluated by faculty and with the assistance of the agency supervisor. Assignments, work habits, competency in skill areas, communications with supervisor, professionalism and most importantly care treatment of client will be used to measure performance using a variety of methods. Attendance and participation in Field Seminar III will also be used in the evaluation process.

Grading System

85% to 100% = A
75% to 84% = B
60% to 74% = C
Repeat Course = R

| | |
|---------------------------------------|------|
| 1) Program | 25% |
| 2) Progress Reports & Data Collection | 20% |
| 3) Agency/Faculty Evaluation | 30% |
| 4) Work Schedule | 5% |
| 5) Program Delivery & Revision | 10% |
| 6) Field Seminar | 10% |
| | 100% |

ASSIGNMENTS - FIELD WORK - THIRD SEMESTER

- 1) Students will be responsible for writing up (2) Task Analysis training programs.
- 2) Students will negotiate with agency supervisors what Task Analysis programs are to be devised and with which resident(s).
- 3) Students will be responsible for baselining clients (see faculty for instructions) after the program decisions have been made prior to actually writing up the program,
- 4) Once baselines have been completed each student will write up the Task Analysis programs and submit them to Room E469 by the deadline dates (see faculty for dates).
- 5) Once the programs have been approved and marked by the College faculty students are to submit these programs to their designated agency supervisors for final "written" approval- Programs must be approved prior to implementation. Programs carried out or implemented without proper authorization will result in failure for that program.
- 6) Any special equipment needed for programming is the student's responsibility, i.e. seek out program equipment by following correct lines of communication.

- 7) Students are expected to write up a work schedule. Items to be included are:
- a) Time work begins.
 - b) Schedule of programs, with time, place of programming and which resident you are working with.
 - c) Schedule time for progress reports and data collection-
 - d) Schedule time for regular routine house duties which the agency supervisor expects.
 - e) Schedule coffee breaks and lunch hours,
 - f) Give copies to supervisor and faculty.

Make sure that your program time with clients does not interfere with the resident's other daily activities (i.e. school workshops, meetings, etc.)

- 8)
 - a) Progress reports are to be written bi-weekly and submitted to the agency Field Placement Supervisor, Late progress reports will not be accepted and marks for field work will be deducted.
 - b) Progress notes will be written in an objective manner based on the data collection taken.
 - c) Changes in the program(s) should be included in progress notes after the agency supervisor has okayed changes.
 - d) Progress report will also be reviewed by D.S.W. faculty on a regular basis.
- 9) Attendance: 100% attendance and punctuality is required. If the student is unable to attend the placement, the faculty and agency supervisor must be telephoned in advance. Students absent from placement must make up all placement time with the individual agency. Continued absenteeism will result in either repeat or failure of the placement. Failure to arrange make-up time will be considered as a failure for that particular placement.
- 10) Habitual lateness or leaving the placement early without authorization will result in failure for that placement,
- 11) Late assignment or incomplete work will automatically lose marks as deemed necessary by College faculty.